



# Town of Merrimack, New Hampshire

6 Baboosic Lake Rd · Merrimack, NH 03054 · [www.merrimacknh.gov](http://www.merrimacknh.gov)

September 14, 2015

## REQUEST FOR PROPOSAL LED LIGHTING AT POLICE STATION PARKING LOT

Proposals will be received by the Town of Merrimack until 2:00PM on Wednesday, October 7, 2015 to install LED lighting at the Police Station parking lot with the following specifications and conditions.

Time and effort spent for bid preparation is the responsibility of the bidder. The act of submitting a bid is considered to be full acknowledgement that the bidder has inspected the sites and is familiar with the conditions. A mandatory walk through is scheduled for 9:00AM on Friday, September 25, 2015 at the Police Station, 31 Baboosic Lake Rd, Merrimack.

The lighting shall include:

- Provide and install two (2) LED pole light heads, replacing the existing High Pressure Sodium heads
- Provide and install two (2) ground flood lights to shine on granite sign.
- Provide and install two (2) flood lights to replace the existing High Pressure sodium floodlights on the flag and monument.
- Provide and install two (2) LED wall packs, one on the both sides of main entrance.
- Provide and install four (4) recess can LED trims to replace existing recess cans on exterior of front entrance.
- All hardware needed to complete job
- All work shall be performed to state and local codes.

The proposal shall exclude state and federal taxes not applicable to municipalities. The bid price shall be quoted F.O.B. Town of Merrimack, Police Department, 31 Baboosic Lake Rd, Merrimack, NH and shall include all labor and materials that are required for a complete installation, including removal of related debris.

The contractor will be required to provide an insurance certificate confirming the following insurance coverage: worker's compensation insurance as required by the State of New Hampshire; broad-form comprehensive general liability insurance in an amount no less than \$1,000,000 combined single limit per occurrence; and motor vehicle insurance to include bodily injury, property damage, uninsured motorist, and employer's non-ownership coverage in an amount no less than \$1,000,000 combined single limit per occurrence. The Town of Merrimack shall be named as an additional insured on all policies.

The contractor must also agree in writing to indemnify the Town of Merrimack from any and all liability, loss or damage, including but not limited to bodily injury, illness, death, or property damage, which the Town becomes legally obligated to pay as a result of claims, demands, costs, or judgment against the Town arising out of the contractor's actions or omissions relating to this project.

The Town's evaluation of the bidder's experience and reputation will include discussions with current users. Therefore, bidders shall identify on the Bid Form three customers for whom comparable repairs have been completed within the last five years.

The Town reserves the right to reject any or all bids, to waive irregularities in the bids, and to accept the bid which best serves the interest of the Town.

Two copies of the proposal must be sealed and marked "Proposal on Lighting – Police Station Parking Lot" and be delivered to the Town of Merrimack Finance Department, 6 Baboosic Lake Rd, Merrimack, NH 03054 by the time specified above when they will be read aloud.

It is the bidder's responsibility to confirm the bid is received by the Finance Department by the date and time specified.

The Town of Merrimack's Purchasing Policy is available on the Town's website: <http://www.merrimacknh.gov/finance-department/pages/bid-opportunities>; a copy may be obtained by contacting the Purchasing Agent.

For additional information call Xenia Simpson, Purchasing Agent, at [xsimpson@merrimacknh.gov](mailto:xsimpson@merrimacknh.gov) or (603) 424-7075



## TOWN OF MERRIMACK, NEW HAMPSHIRE

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FINANCE DEPARTMENT  
6 Baboosic Lake Road  
Merrimack, NH 03054

Tel: 603-424-7075  
Fax: 603-424-0516

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### Bid on LED Lighting for Police Station Parking Lot Bid Form

*Due by 2:00PM on Wednesday, October 7, 2015*

LED Lighting at Police Station parking lot

According to the Town's Bid specifications \$\_\_\_\_\_

Work shall be completed within \_\_\_\_\_ days of receipt of related purchase order.

A detailed proposal including a supply list is included with this bid yes\_\_\_\_ no\_\_\_\_

The above bid is provided in accordance with the Town's bid invitation dated September 14, 2015, except as indicated below:

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Bidder:\_\_\_\_\_

Street Address:\_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Phone No:\_\_\_\_\_ Fax No: \_\_\_\_\_

Authorized Signature:\_\_\_\_\_

Printed Name: \_\_\_\_\_ Date:\_\_\_\_\_

E-Mail:\_\_\_\_\_

**Bidder:** \_\_\_\_\_

**List of References:**

Project: \_\_\_\_\_

Company Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Phone No: \_\_\_\_\_

Contact: \_\_\_\_\_

Project: \_\_\_\_\_

Company Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Phone No: \_\_\_\_\_

Contact: \_\_\_\_\_

Project: \_\_\_\_\_

Company Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Phone No: \_\_\_\_\_

Contact: \_\_\_\_\_